

UT. ADMINISTRATION OF DAMAN & DIU,
OFFICE OF THE HEAD OF SPORTS SECTION,
SPORTS DEPARTMENT, DAMAN,
NEAR FOOTBALL GROUND,
MOTI DAMAN – 396 220.

No.DMN/SPORTS/LT-TBM/2018-19/78

Dated: 23/07/2018

TENDER NOTICE

On behalf of the President of India, Head of Sports, Daman hereby invites tender for "**Purchase of Tennis Ball Machine**" for daily coaching & practice of Lawn Tennis at Lawn Tennis Court, Sports Department, Moti Daman from the Manufacturer/ Authorized dealer / Authorized Suppliers.

Sr. No.	Description of items	Estimated cost	EMD (in the form of FDR)	Tender Fees (DD - non-refundable)
1	"Purchase of Tennis Ball Machine"	₹.2,45,300.00	₹.6,200.00	₹.150.00

Date and time for submission of detail proposal in hard copy: **06/08/2018 upto 15.00 hrs.**

Tender opening: if possible on **07/08/2018 at 11:00 hrs.**

The Tender Notice, Document & Other details will be available on web site www.daman.nic.in and Notice Board of Head of Sports Department, Moti Daman.

Submission of tender fees in the form of DD, EMD in the form of DD and other supporting documents i.e. copy of valid license from competent authority, copy of GST registration and copy of PAN/TAN of income tax etc. and terms and condition duly signed in hard copy to the undersigned by RPAD/Speed post by hand on or before **06/08/2018 upto 15:00 hrs.**, however, tender inviting authority shall not be responsible for any postal delay.

The Department reserves the right to reject any or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department and Department's decision in this respect shall be final.

Bidder shall have to post their queries on e-mail address: sports-dmn-dd@nic.in, ddsports_dmn@yahoo.in on or before **01/08/2018 upto 16.00 hrs.**

Sd/-
Head of Sports,
Daman.

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TENDER NOTICE

**** Terms and Conditions for Purchase of Tennis Ball Machine.**

Tender is hereby invited from the reputed Manufacturers / Authorized Dealers / Distributors by the Sports Department, Daman for “**Purchase of Tennis Ball Machine**” as per Schedule – B attached at Sports Department, Daman, for the reputed brands and companies providing Equipments/Machinery of “**International Standard Approved**” for the purpose of Daily Coaching and Practice of Lawn Tennis with the following conditions:

1. Hard copy should be in a sealed envelope subscribed as “**Purchase of Tennis Ball Machine**” and addressed to the Office of the Head of Sports, Sports Department, Near Football Ground, Moti Daman – 396 220.
2. The Tender documents & other details will be available on web site www.daman.nic.in.
3. The Manufacturers/Authorized Dealers/Distributors of the specified Equipments/Machinery should be in the trade for the last three years and documentary evidence should be enclosed.
4. The rate (s) quoted should be strictly for free delivery at Daman. No extra charge for packaging, forwarding and insurance, transportation etc. will be paid.
5. The tenderer should specify the name of the manufacturer/company for the items quoted by him along with catalogue of the items. A detailed catalogue with drawing indicating specifications, description etc. may be submitted in the hard copy envelope.
6. The rate should be quoted inclusive of all taxes and freight charges.
7. Copy of the Sales Tax/GST Registration should be attached to tender.
8. The bidder should submit the proof of annual turnover of Rs. 10,00,000/- and above per annum for the specific equipments/machinery only including export for the last three (03) years. The tender received without or below annual turnover of Rs. 10,00,000/- will not be accepted.

9. The rate(s) should be quoted only for the items specified in the list of requirement and should be for the items of given special manufacture/dealer.
10. The rate accepted shall be operative for a period of one (01) year from the date of the acceptance of rate. The bidder whose rates are approved, will be bound to supply the Equipments/Machinery on approved rate for a period of one year.
11. Rate(s) quoted for items other than the required specification/make/manufacture may not be considered.
12. The Sports Department, Daman will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the bidder or at reduced rate during the negotiations if any.
13. The quantities mentioned in the tender form are only tentative and may vary for which the bidder will not be entitled to any compensation whatsoever.
14. The successful bidder shall comply with the order within the stipulated period for delivery. The quantities may be increased or decreased as per the requirement at the time of placing order.
15. It must be noted that this is just an enquiry and does not amount to any commitment on the part of Sports Department, Daman to order any or all products offered. The decision of Sports Department, Daman in this regard would be final and be entirely, at its discretion.
16. Where Specification/Make/Manufacture/Dealer is not specified by this office, the rate(s) should be quoted only for the superior quality (**International Standard Approved**).
17. Equipments/Machinery supplied by the successful tenderer shall be randomly checked & verified by the Tender inviting Officer through Departmental staff/authorized staff. Acceptance Equipments/Machinery shall be strictly subject to satisfaction of the verifying authority. The Equipments/Machinery which are not found as per specification given in the tender will be directly rejected and the same has to be replaced by the cost of the tenderer.
18. Payment shall be released only after acceptance of Equipments/Machinery and verification by the authority. Any condition relating to advance payment of the ordered material will not be entertained.
19. The duly filled authorization letter for release of payment through RTGS must be submitted along with the envelope.
20. The Earnest Money Deposit (E.M.D) of ` **.6,200.00** is payable with the tender in form of Demand Draft issued by the **Scheduled Bank** in favour of **Head of Sports, Daman**. Tender received without EMD will be treated as invalid.

21. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them within 15 days.
22. The Successful tenderer shall have to deposit 5% of Tender amount as security deposit through Demand Draft or in the form of Bank Guarantee of Nationalized Bank and shall have to sign a contract with Head of Sports as per rules within 15 days after receipt of order. The EMD paid by the successful tenderer will be adjusted towards Security Deposit. No interest will be paid on the amount of the security deposit money.
23. The tenderer has to sign at the bottom of the each and every page of the hard copy with the rubber stamp and date.
24. The evaluation will be made at all inclusive total price of a bid. The total price means the total for the Equipments/Machinery mentioned in **Schedule – B**.
25. In case of successful tenderer, who decline to accept the contract order, the EMD will be forfeited and the concerned agency will be blacklisted.
26. Delayed tenders, post tenders offers received after closing of tenders will summarily be rejected. No responsibility will be accepted for delays in postal transit.
27. Bidder shall have to submit the name of Bank, Name of branch with the address, A/c No. and MICR No., IFSC Code.
28. The items specified in the Schedule - B should be supplied at the site i.e. Office of the Head of Sports, Sports Department, Near Football Ground, Moti Daman (UT) 396 220.
29. All bills should be in DUPLICATE and should invariably mention the number and date of supply order.
30. All bills for amount above ` .5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding ` . 5,000/- not pre-receipted on Revenue Stamp of proper value will not accepted for payment.
31. Each bill in which GST is charged must contain the following certificate on the body of the bill.

“CERTIFICATE that the Equipments/Machinery on which GST has been charged have not been exempted under the GST Act or the Rules made there under and the amount charged on account of GST on these Equipments/Machinery is not more than what is payable under the provisions of relevant Act or Rules made there under.”

32. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman shall alone have the Jurisdiction.

Sd/-
Head Of Sports
Daman.

DECLARATION

1. I have read the terms & conditions mentioned in the tender document and undertake to abide the same during the contractual period.
2. The information given in the bid by the undersigned is correct.
3. I/We certify that the Equipments/Machinery quoted by us is of **International Standard Approved**.

(Signature of Supplier / Tenderer)
Date & Rubber Stamp.

NOTE: - Please return one copy of these conditions duly signed along with your tender/quotations.

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BID FORM

The following details / documents / certificates issued by the concerned Authorities in respect of the bidder are required to be submitted for qualifying in bid:

1. Name of the Firm / Agency	
2. Name of the Proprietor / Partner / Directors	
3. Address of the Firm / Company	
4. Registration Number of the Firm / Memorandum & Article of Association of the Company (attached a photo copy)	
5. Telephone / Fax No. / Email ID / Web site of the Company	
6. PAN / TIN number (attached a photo copy)	
7. GST number (attached a photo copy)	
8. Attached copy of ITR for the last three years	
9. Annual Turnover during last 3 preceding years duly certified by CA (attached copy of the balance sheet) - 2015-16, 2016-17 & 2017-18	
10. Documentary proof regarding Manufacturer / Authorized Distributor (OEM)	
11. Experience in the line (mentioned number of years) / Credential – attached list of clients.	
12. EMD Details : Demand Draft No & Date, Amount, Bank Name, Valid for the Period	
13. Valid GST Registration Certificate	
14. Latest Sales Clearance Certificate	
15. Attach list of clients	

**SIGNATURE OF THE BIDDER
With Address & Seal**

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AUTHORIZATION LETTER FOR RELEASE OF PAYMENT

Payee Particulars	Name of Payee as in Bank Account	
	Address :	
	Telephone / Fax No. with STD Code	
Bank details	Name of the Bank	
	Bank Branch Address (Full address & telephone no.)	
	A/C No.	
	Mode of electronic transfer available	
	RTGS NIFD any other	
	IFSC Code	
	MICR Code	

SIGNATURE OF THE BIDDER _____
With Seal
Name : _____

Account number has been verified by me _____
Manager (Bank branch maintain the account)

SCHEDULE – B

Sr. No.	Particular	Item Description	Qty.	Cost
01.	Tennis Ball Machine. (International Standard Approved)	<p>Dimensions & Weight: 50 CM(H) X 50 CM(L) X 35 CM(W), 19kg for the AC model, 21kg for the battery model, Speed: Can deliver balls up to 110kmph and with top spin, this can be adjusted right down to 30kmph to mimic all kinds of shots. Feed Control: Ball feed rate is controllable from 2 seconds to 10 seconds every shot, Trajectory / Height Control, Ball trajectory is electronically adjustable. Spin Control: Electronically adjustable for different degrees of back and top spin. Mastery of top and back spin is what separates the average player from a champion! Oscillation Programming: The tennis ball machine will allow you to program different oscillation parameters to customize your own court drills. You can program the spin, speed and shots in different oscillation modes. Power Input: The tennis ball machine's battery can support 2-3 hours of play. It won't quit until you're ready to stop. Simply charge after each use and it's ready to go. The machine will be shipped with a battery charger that is compatible with our 12V batteries. The smart design of the power cage and removal of the battery cover makes it extremely easy to install the battery or upgrade your machine to an AC supply. Ball Capacity: The foldable ball hopper holds over 120 balls. Comparable Products. Phone Based Remote Control: Android and iPhone based apps are free to download to control.</p>	01	