

No.4/396/DDT/2017-18/88  
U.T Administration of Daman & Diu,  
Department of Tourism,  
Daman.  
Dated:-05/03/2020.

**E-TENDER NOTICE**

On behalf of the President of India, the Deputy Director of Tourism, Daman hereby invites E- Tenders for the below mentioned works through on-line on [www.ddtenders.gov.in](http://www.ddtenders.gov.in) from the eligible agencies. The Tender is also available on [www.daman.nic.in](http://www.daman.nic.in).

1)	Name of work	:	<b>Cleaning &amp; maintenance of beach from Entire Moti Daman Jetty to till kalay River, Moti Daman and Cleaning &amp; maintenance of Road &amp; toilet blocks from Moti Daman jetty to Jampore Beach, Moti Daman</b> area near environ, footpath, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach, Road, Toilet blocks throughout the day.
2)	Tender Fee	:	Rs. 2,000/- (Rupees One Thousand Only) In form of DD
3)	Earnest Money Deposit	:	Rs.3,00,000/- (Rupees Three Lakhs only) In form of FDR
4)	<b>Important dates</b>		
	Date and Time for downloading of tender document	:	05/03/2020 from 1800 Hrs onwards
	Pre-Bid Meeting Date & Venue	:	13/03/2020 at 1100 Hrs Conference Hall, Secretariat, Moti Daman
	Date and Time for closing of bid (i.e. last date of submission of bid online)	:	26/03/2020 up to 1300 Hrs
	Date and Time for submission of hard copy of the bid	:	26/03/2020 upto 1400 hrs
	Technical Bid opening date	:	26/03/2020 at 1500 hrs
	Financial Bid opening date if possible	:	27/03/2020 at 11.00 hrs

The tender documents & other details will be available on <https://ddtenders.gov.in> up to 26/03/2020. Tender notice can also be seen at web site [www.daman.nic.in](http://www.daman.nic.in).

Submission of tender fees in the form of DD, EMD in the form of FDR and other supporting documents i.e. copy of valid license from competent authority, copy of VAT/ST registration and copy of PAN/TAN of Income tax etc, and terms and conditions duly signed in hard copy to the undersigned by RPAD/Speed Post/by hand on or before 26/03/2020 upto 1400 hrs. However tender inviting authority shall not be responsible for any postal delay. The tenders received without EMD, Tender fees in the form of DD and other required document shall be summarily rejected.

The Department reserves the right to reject any or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department and Departments decision in this respect shall be final and binding.

Sd/-

Deputy Director (Tourism)  
Daman

## **ELIGIBILITY CRITERIA**

### **Scope of Application:**

The Department of Tourism, Daman wishes to receive Applications for Qualification in order to SELECT experienced and capable Applicants for the Bid Stage.

### **Eligibility of Applicants**

- (a) The Department of Tourism, Daman invites e-tender to appoint Contractor for the aforementioned work from contractors of reputed organizations i.e. eminent firm, Proprietary/Partnership Firms/ Private Limited Companies/ Public Limited Companies/ Companies registered under the Indian companies' act 2013.
- (b) To be eligible for pre-qualification and short-listing, an Applicant shall fulfil the following conditions of eligibility:

### **Technical Capacity**

- 1) The tenderer(s) in their own name should have satisfactorily executed work for any state government/ Central Government/ PSUs.
- 2) The agency must have minimum manpower of 150 employees at one time. In respect of the same, the agency is required to submit self - certified copy of Organizational Structure.

### **Financial Capacity**

- 1) The Bidder shall have achieved an average financial turnover as certified by 'Chartered Accountant' not less than Rs. 2.5 crores during the last three financial years.

### **Mandatory Documents to be submitted Online:**

- a) Company/Firm Registration Certificate
- b) PAN Card and Service Tax/ VAT Registration
- c) CA Certificate for Cumulative turnover
- d) Proof of Eligible assignments as mentioned in "Technical Capacity"
- e) Certified Copy of Organisational Structure
- f) All Annexure of this Tender Document (except Annexure for Financial bid)

### **SCOPE OF WORK:**

- 1) The Scope of work of this project is to clean and maintain the cleanliness round the clock on beach from Moti Daman Jetty to till kalay River, Moti Daman and sweeping of road, cleaning & maintenance of toilet blocks from jetty, Moti Daman to Jampore Beach, Moti Daman, all the beaches/ gardens and Sea Facing areas of Nani Daman, sweeping of Roads, footpath and accesses through the beach by removal of organic and inorganic wastes, all foreign materials using walk behind garbage cleaning machine, litter picker machines/tools/ equipment, Road sweeping & cleaning machines, etc. including transportation, storing, disposal and maintain cleanliness on the Beach, Road, Toilet blocks throughout the day. The scope of work shall include but not limited to the following:

2) The bidder shall have to execute the work by carrying out the activities specified below:

- a) Cleaning of litter and dumps on the beach sand on the beaches to provide complete cleanliness using mechanised equipments wherever possible.
- b) Sweeping and cleaning of the areas adjacent to the beaches/ road which are visited regularly by the tourists. For Example: Concretized platform at entry, footpath, area surrounding commercial establishment on beaches.
- c) **Cleaning & maintenance of Road, Cleaning & maintenance of toilet blocks (wet washing as well as dry washing) from Moti Daman Jetty to Jampore Beach, Moti Daman. Road cleaning should be done by using mechanical methods.**
- d) Provision of litter bins with adequate signage as per requirement shall be provided on the beaches to encourage visitors and hawkers to use such bins instead of littering the beach. Regular collection from such litter bins will have to be provided to ensure that they are never overflowing. Such litter bins should have fluorescent paint OR stickers reading “LITTER BINS” to ensure high visibility during the evening time. The capacity of the litterbins should be minimum of 120 litres and should be regularly maintained and cleaned.
- e) The above mentioned litter bins must be relocated during high tide and low tide times to ensure their proximity to visitors. The bidder shall also have to carry out awareness campaigns from time to time to ensure reduction of open littering and dumping by visitors and hawkers on the beach.
- f) The Tourists/ local residents/ joggers and morning walkers are seen using the beach from early morning 0400 Hrs whereas other visitors generally remain present upto midnight. Hence, the frequency of beach cleaning operation should be executed in at least “Two (2)-Shifts”
- g) The first shift of beach cleaning/ road & other designated places operation for the entire length and width of the respective beach should be completed by 0900 Hrs every day. The second shift of beach cleaning operation for the entire length and width of the respective beach/ designated places should be completed by 1800 Hrs every day.
- h) **The shift of cleaning & maintenance of toilet blocks should be from 06:00 AM to 02:00 PM & 02:00 PM to 10:00 PM.**
- i) The selected location for beach cleaning shall be from Moti Daman Jetty to till kalay River, Moti Daman.
- j) All Sweeping, mopping, picking and cleaning operations as mentioned in this tender document should be carried out regularly in all shifts with higher intensity during the peak visiting hours (0600 Hrs to 1200 Hrs and 1500 Hrs to 2000 Hrs).
- k) The contractor must make arrangements to meet the intense demand of cleanliness on the beaches after special events like School Vacation, Nariyali poornima Festival, Daman festival, New Year, Christmas etc. by arranging for adequate number of manpower or higher number of bins on the beach for waste collection or other innovative means to ensure complete cleanliness on beach within 24 Hours after the first day of the event.

- l) The tidal spring brings back a lot of floating and other wastes on to the beaches. The frequency and the generation of waste on account of tidal cycles are severe in rainy season or during high tides. The contractor shall therefore deploy adequate resources to intensify cleaning operations during such events through longer beach cleaning machine operations And /Or longer manual operations through a larger workforce And /Or by deploying additional equipment or machinery. Strict adherence shall be taken during the rainy season, in case of any litter or waste heaps found by the authority the successful bidder shall be liable. At any circumstances, litter or open heaps of waste shall not be visible on the beaches. For transportation or additional MSW the contractor shall deploy the closed dumpers in addition to regular compactor vehicle without any extra cost.
- m) The successful bidder shall collect and dispose all types of wastes including litter, plastic bags/ bottles, organic and inorganic wastes as per the scope of work besides garbage generated by shacks including sand dunes/vegetation area, and access to the beaches ( about 50 mtrs. from the bench /vegetation area). The site for disposal shall be arranged by the bidder, and the bidder must give the details of his plan to dispose off the garbage in a scientific and proper manner. The Contractor has to abide by the plan given by him very strictly and no deviation whatsoever will be allowed. Such plan must accompany the tender documents at the time of submission of this tender document of the sites mentioned in this document should be made available for inspection to the Officials of the Department of Tourism every day.
- n) The entire responsibility of collection, dumping/disposal lies with the bidder/contractor. Charges towards processing & disposal of wastes is to bear by bidder. The bidder has to make arrangements for disposal of garbage and provide disposal/dumping site certificate along with the tender as per Annexure – 6. The bidder/contractor should collect the organic/inorganic waste displaced from the beaches to the nearby surrounding areas also.
- o) The contractor shall deploy sufficient labourers, supervisor, Duty Manager etc. in each of the designated locations (gardens/beaches) as per the requirement, comprising minimum 30% of the labours originally from the local villages with all necessary required equipment in order to collect and dispose of organic/inorganic waste. The contractor shall/provide/arrange uniforms to their labours at their own Cost. The uniform should have the logo of Tourism Department, Daman & Diu and the logo of “Swacchh Bharat Mission”
- p) All the labourers deployed on the beaches/ road/ toilet blocks shall be present minimum 8 hours and the agencies should submit their schedule of timing in advance to this department.
- q) The Contractor shall also arrange for the labour, uniform, gloves, boots, brooms, dustbins (as per standard design), temporary rest rooms and toilet facilities for the labourers, arrangement of vehicle for disposal of wastes, disposal site, etc. for successful completion of the work.
- r) The Contractor may have to execute the work of cleaning any other property of the Tourism Department, Daman if required based on the mutual consent of both the parties.

- s) The standards of quality assurance of the selected contractor shall be based on the following points:
- All the designated areas of Daman (as detailed in this tender document) should be visibly clean at all times of the day.
  - The contractor must ensure that dustbins (of min. 120 liters) are placed at all the selected places along with proper signage.
  - All the dustbins must be clean and should not be seen overflowing at any point of time.
  - All the labourers deployed by the contractor must be in proper uniform during duty hours.
  - The Tender Inviting Authority must not receive any complaints with regards to non-maintenance of cleanliness in all the designated areas of Daman as mentioned in this tender document.
  - Extra care must be taken and strict cleaning must be done during rainy season.
- t) Equipment like litter picker, sand sifting machines, beach cleaning machines, Mechanised Road sweeping & cleaning Machine may also be used.

### **Terms and Conditions**

1. The Bidders shall be responsible for all the costs associated with the preparation of their proposal and their participation in the bidding and subsequent selection process. The Deputy Director of Tourism, UT Administration of Daman & Diu will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the selection Process.
2. The bidder should quote his rates in lump sum (Price bid) for the work of cleaning of beach Areas by removal of organic and inorganic wastes including all foreign materials including Transportation, Disposal and Maintaining the Cleanliness of the beach throughout the day including parking areas and approach roads leading to the beaches, footpath and surrounding environ.
3. The Bidders shall submit supporting calculations for the quoted amount. The calculation shall be self – explanatory. The supporting calculations shall be duly filled and signed in Annexure- 5. This annexure-5 must be submitted by the selected agency only along the invoice submitted for every month.
4. The bidders prices shall include all the relevant taxes and duties and cost towards all expenditure and overheads including profits on manpower, establishment, providing stationary, transport, stay, local conveyance, and all other infrastructure including mobilization and demobilization of work force and facilities required to complete the assignment successfully including disposal of the waste to the dumping area. The bidder shall comply to all the labour laws and all the prevalent laws of Government of India.
5. The contractor shall employ labour as per the required number detailed in this tender document to the satisfaction of the Tender Inviting Authority. The contractor shall not

employ connection with the work any child who has not completed his 15th year of age. He shall also not employ an adolescent who has not completed his 18th year unless he is certified fit for work as an adult as prescribed under clause (b) of sub-section (2) of section 69 of the factories Act 1948.

6. The contractor shall also see that all the provisions regarding employment of young person covered by the employment of Children Act, 1933 and the factories Act, 1948 as amended from time to time shall be fully complied with.

The contractor shall also maintain necessary registers and records for payment of wages, overtime etc. made to his workmen as required by the conciliation officer (central), Ministry of Labour, Government of India, or such other authorized person appointed by the Central or the State Government. The contractor shall indemnify the Department of tourism, UT Administration of Daman & Diu or any agent servant or employee of Department of tourism, UT Administration of Daman & Diu for any lapses on the part of contractor on account of non-compliance of above referred acts.

7. The Contractor shall make his own arrangements for the engagement of all labour local or otherwise.
8. The contractor shall pay the laborers engaged by him on the work not less than a minimum wage (which expression shall mean whether for time or piece work, the respective rates of wages as fixed under the law for time being in force)
9. The contractor shall notwithstanding the provisions of any contract to the contrary, cause to be paid such minimum wage to labourers indirectly engaged on the work including any labour engaged by labour contractors in connection with the said work as if labourers had been immediately employed by him.
10. The contractor shall comply with the provisions of payment of wages act, 1936. Minimum wages act 1948, employer's liability act 1938. Workmen Compensation Act 1923, Industrial dispute act 1947, Indian factories Act 1948 and the Maternity Benefit Act 1961 or any modification thereof or any other law relating thereto and rules made there under from time to time, he will observe and give effect to the provisions of any law for the time being in force and regulating the rights and privileges of the labourers employed by him directly or indirectly.
11. The contractor shall indemnify the Department of Tourism, UT Administration of Daman & Diu by executing a separate indemnity bond on requisite stamp paper against any payments to be made under and for the observance of the regulations, in force for the time being without prejudice to his right to claim indemnity from his sub-contractors.
12. The contractor shall transport and disposed of the collected garbage on each day, as required under the environment protection laws.
13. The bidder shall deposit Rs. 3,00,000/- as Earnest Money Deposit for the identified beaches in the form of FDR/DD in favour of Deputy Director of Tourism, Daman payable at Daman.

14. The successful bidder whose tenders may be accepted (hereafter called the Contractors) shall furnish Security deposit of 10% of the total quoted value of the work rounded off to the next lac in form of a Bank Guarantee made in favour of “Deputy Director Tourism, Daman”. If the successful bidder fails to give the said Security deposit within seven days from the proposed date of allotment, the rest in line shall be considered for allotment.
15. The successful bidder shall submit monthly running bill to the Department of Tourism, Paryatan Bhawan, Near Bus Stand, Nani Daman for settlement. The bill shall be cleared for payment only after due certification by the Committee formed for this purpose consisting of Deputy Director Tourism & Information Assistant respectively.
16. The successful bidder shall enter into an agreement with the Department of Tourism upon receipt of acceptance of work order.
17. Terms and conditions, payment terms and mode of payment, price bid documents, letter of acceptance and the agreement shall form the contract document.
18. The Bidder shall ensure that the Proposal is complete in all respects and conforms to all requirements indicated in the bid documents.
  - i) It would be deemed that by submitting the proposal, Bidder has:
  - ii) Made a complete and careful examination of the Bid documents.
  - iii) The bid conforms to all the requirement of the Department of Tourism, Administration of Daman &Diu.
  - iv) Dumping sites are arranged without any disputes and complaints referring to Department of Tourism.
19. Every stretch of the identified places (Beaches/ gardens and other related areas) for cleaning shall be demarcated by the Department of Tourism and the successful bidder shall erect two numbers of Mild Steel board of approved design with necessary instructions as directed by Deputy Director of Tourism, at the demarcated area at the bidder’s own cost.
20. The proposal should have no over writing except as necessary to correct errors made by the Bidder themselves, in which case such correction must be initialed by the person signing the proposal.
21. The Authorized representative of the bidder shall initial each page. The persons signing the proposal shall initial all the alteration, omissions and additions. The Bidders shall also seal the envelopes containing the proposals.
22. The Period of contract will be of one (01) year, which can be extended for further two (02) years annually on same rate, terms and conditions based on performance of bidder and/or further decision by the UT Administration of Daman & Diu.
23. The Financial proposal must be submitted online only.
24. The envelop shall clearly be super scribed as proposal for “Selection of agency for beach cleaning services at Daman”
25. If the envelop is not sealed and marked as instructed above, Deputy Director of Tourism assumes no responsibility for the misplacement of premature opening of the contents of the proposal submitted.

26. The prospective bidders may seek their clarification, if any, on the bid in writing to the Deputy Director of Tourism, UT Administration of Daman & Diu. Only clarifications submitted in writing will be answered / responded by the Deputy Director, Department of Tourism, Administration of Daman & Diu.
27. No tender shall be allowed to be modified after the submission.
28. The tender and all the correspondence and documents related to the tender exchanged by the bidder and Department of Tourism shall be necessarily written in English Language.
29. The prices shall be quoted in terms of Indian Rupees only.
30. The total price quoted by consultant covers all the Bidders obligations mentioned in or to be reasonably inferred from the bid documents in respect of work of cleaning the beach area by removal of organic and inorganic wastes including all foreign materials and maintaining of the beach including transportation and disposal of wastes
31. Tender shall remain valid for a period of 180 (One Eighty) days after the last date of submission of tender.
32. Any comments which the bidder desires to make shall not be placed in the annexed document but shall take form of a separate statement which should be as brief as possible and give reference to page, clause or item number of the annexed documents.
33. The information submitted shall be specified and strictly as per the formats and no additional information need to be placed which is not asked in the formats.
34. The Deputy Director of Tourism reserves the right to accept or reject any bid or to annual bidder process and reject all tenders at any time prior to the award of contract without incurring any financial liability to the affected bidders and any obligation to inform the affected bidders.
35. The contractor shall pay Income Tax & other Tax on all Payments made to him under the contract. Department of Tourism may deduct at source as per provisions of the prevailing rules and regulations.
36. If at any time it is notice by the Tourism Department that the bidder has violated any of the Terms and Conditions, the Tourism Department shall be at the liberty to terminate the Contract, without prejudice to any action as per Law.
37. In case of any claim, dispute or difference arising in respect of the contract, the cause of action thereof shall be deemed to have arisen in Daman and all legal proceedings in respect of any such claim, dispute or difference shall be instituted in a competent court at Daman only.
38. The financial Bid should be submitted online only on [www.ddtenders.gov.in](http://www.ddtenders.gov.in)
39. The standards of quality assurance of the selected contractor shall be based on the following points:
  - a) The Entire Area from Moti Daman Jetty to till kalay River, Moti Daman should be visibly clean at all times of the day.
  - b) The contractor must ensure that dustbins (of min. 120 liters) are placed at all the selected places along with proper signage.
  - c) All the dustbins must be clean and should not be seen overflowing at any point of time and should be cleared from time to time.



- d) The garbage of all the areas then must be taken to the dumping ground immediately after clearing out the dustbins of all the designated areas.
  - e) All the labourers deployed by the contractor must be in proper uniform during duty hours.
  - f) The contractor must submit daily report twice a day by 08:00 AM and 05:00 PM and also consolidated weekly & monthly reports of cleanliness of beach to the department alongwith the photographs and labour attendance sheet.
  - g) The Tender Inviting Authority must not receive any complaints with regards to non-maintenance of cleanliness in the designated area as mentioned in this tender document.
40. Arbitration Clause: if any dispute arises out of the contract with regards to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to by the parties to sole Arbitrator decided by Tourism Department, DD, and whose decision shall be final. Provision of the Arbitration and conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the Arbitration proceeding under this clause.
41. Force Majeure: Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder. Force Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services under this Contract. A Party affected by an event of Force Majeure shall immediately notify the other party of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal as soon as possible.

**Penalty Clause:**

In case the service provider fails to commence/execute the work as stipulated in the agreement or there is a breach of any terms and conditions of the contract the Tender Inviting Authority reserves the right to impose the penalty as detailed below:

- a. In case of any lapse found in maintaining the standards of quality assurance or at no point of time, Duty Manager or Supervisor or Worker should be found absent then the penalty amount of Rs.10,000/- shall be levied/imposed in each instance. In each instance of such lapse a written notice shall also be issued to the selected bidder.
- b. If any complaint received by the tourist/visitor or any other source along with photograph in maintaining the standard of quality assurance and on verifying found so penalty amount of Rs.10,000/- shall be levied/imposed in each instance.
- c. In case of non execution of work even after 30 days after award of contract, the Tender Inviting Authority reserves the right to cancel the contract forfeit the Performance Guarantee and Earnest Money deposited and the selected contractor may be debarred/blacklisted for a period of 4 years.

- d. In case of any damage/loss/theft of property attributed to the personnel deployed by the contractor the cost of the same will be recovered from the contractor.
- e. The contractor shall abide by and comply with all the relevant laws and statutory requirements covered under various Labour Acts, Minimum Wages Act, Contract Labour (Regulation & Abolition) Act 1970, EPF, ESI etc. with regard to the personnel engaged by him.. It will be the responsibility of the selected agency to provide certified details of manpower provided by him on monthly basis to the Tender Inviting Authority by 7th of the succeeding month.

**Termination Clause:**

The Tender Inviting Authority may terminate the Contract if the selected bidder/ Contractor cause fundamental breach of the Contract after giving notice of 07 days. Fundamental breaches of Contract include, but shall not be limited to the following:

- I. The Contractor stops the allotted work for more than 2 days.
- II. The Contractor becomes bankrupt or goes into liquidation other than for a reconstruction restructure or amalgamation.
- III. The contractor fails to correct unsatisfied services within a period of time determined by the Tender Inviting Authority is a fundamental breach of Contract and
- IV. The Contractor fails to deploy the adequate services personnel i.e. committed number of laborers, Supervisors and Managers to resulting in sub standard work will be considered as breach of the terms and conditions under the agreement.
- V. If the contractor, in the judgment of the Tender Inviting Authority has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- VI. In the event of termination due to fundamental breach of contract by the employer, the security Deposit (performance security and retention Money) of the contractor shall be forfeited.
- VII. In case of non-compliance or breach of any terms of contract or unsatisfactory or inefficient servicing on the part of the Contractor, the owner will be at liberty to revoke the contract after giving notice of 07 days.
- VIII. During the currency of this agreement, the Tender Inviting Authority shall have the right to terminate this agreement if it is not satisfied with the performance of the agency. For this purpose, the Tender Inviting Authority shall be the sole Judge to decide whether the performance of the agency is satisfactory or not and such decision of the Tender Inviting Authority shall be final, conclusive and binding on the agency and the agency shall not be entitled to any compensation in that regard.
- IX. Furthermore, if on account of termination of this contract, the agency has to terminate services of its employees, and then it shall be the responsibility of the agency to pay the legal dues to its employees. In the event of non-compliance of legal requirement agency it shall be liable for all the costs and consequence.

**ANNEXURE – FINANCIAL BID**

The bidder shall quote consolidated rate for all the locations:

Sr. No.	Description	Rate per month in figures	Rate per month in words
1	<b>Cleaning &amp; maintenance of beach from Entire Moti Daman Jetty to till kalay River, Moti Daman and cleaning &amp; maintenance of Road &amp; Toilet blocks from Moti Daman jetty to Jampore Beach, Moti Daman area</b> near environ, footpath, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach, Road, Toilet blocks throughout the day.		
TOTAL COST FOR CLEANING AND MAINTAINENCE OF THE ABOVE MENTIONED LOCATION			

Final Quoted price in Words \_\_\_\_\_

The quoted amount shall be inclusive of all costs (including all taxes and expenditure on men, machinery, transportation, dumping, erecting of sign boards, dustbins etc.)

Daman            Signature of the Authorized Signatory with Name & Designation

## ANNEXURE – 2 TECHNICAL BID

The bidder shall submit the following documents & quote consolidated rate for cleaning of both beaches.

Sr. No.	Description of Technical eligibility Criteria	Documents submitted
1	Tender Fees Rs. 2000/- in form of DD	
2	EMD of Rs. 3,00,000/- in form of FDR	
3	Company/Firm Registration Certificate	
4	PAN Card and Service Tax/ VAT Registration	
5	CA Certificate for Cumulative turnover	
6	Proof of Eligible assignments as mentioned in “Technical Capacity”	
7	Certified Copy of Organisational Structure	

Date:

Daman

Signature of the Authorized  
Signatory with Name  
& Designation

**ANNEXURE – 3**

**Letter of Transmittal**

To,  
The Deputy Director of  
Department of Tourism  
Paryatan Bhawan, Nani Daman,  
UT Administration of Daman &  
Diu

Dear Sir,

Having examined the Price Bid including scope of work, I/we submit all the necessary information and relevant documents and also give undertaking as follows:

- a) The beach/ beaches is/ and other designated locations are inspected by me.
- b) I/we know all the conditions of the work
- c) All the materials, labour, transportation, and disposal shall be arranged by me.
- d) I have to deposit Security Amount
- e) I also submit Income tax Clearance certificate along with the price Bid

Enclosed herewith please find Demand Draft No \_\_\_\_\_ dated \_\_\_\_\_  
Drawn on Bank \_\_\_\_\_ in favour of Deputy  
Director of Tourism, UT Administration of Daman & Diu for \_\_\_\_\_ payable at  
Daman, towards EMD

I / we understand that Deputy Director of Tourism reserves the right to reject any Application without assigning any reasons thereof.

Daman  
Date:

Signature of the Authorized  
with Name & Designation

## ANNEXURE - 4 COST BREAKUP

Cost break up shall consists of

- a) Charges towards laborers and supervisors/machines
- b) Charges towards brooms, baskets, garbage sewers, pickers etc.
- c) Uniform Charges
- d) Charges towards dustbins and boards
- e) Charges towards transportation and dumping
- f) Contractor's profit margin

Sr. No.	Description	Rate	Amount

Date:

Daman

Signature of the Authorized  
Signatory with Name &  
Designation

**ANNEXURE - 5**

**DATA SHEET**

Sr. No.	Description	Remarks
1	Name of Beaches/ Gardens	
2	Total Quantity of Garbage	
	a) Organic wastes	
	b) Inorganic waste (plastic etc)	
3	Number of Workers	
6	Number of Supervisors	
7	Number of Hours of working	
8	Number of dustbins	
9	Location of dustbins	
10	No & Type of vehicle for transportation	
11	Dumping location	
12	Distance of dumping location from beaches/ gardens	
13	Contract person and Phone Number (Land line and Mobile)	
14	Additional information if any	

Daman

Date:

Signature of the Authorized Signatory

with Name & Designation

**ANNEXURE - 6**

**DISPOSAL / DUMPING SITE CERTIFICATE**

To,  
The Deputy Director  
Department of Tourism  
Paryatan Bhawan,  
Nani Daman

Sub: Disposal of Garbage cleared from beach sites

Sir,

I am to state that a price bid has been submitted by me for clearing the beach areas including collection, transportation, disposal and maintenance of the cleanliness of beach.

In this connection, I have tied up / made arrangements with \_\_\_\_\_ or I undertake to dispose the collected garbage scientifically on my own without causing any nuisance or inconvenience to public in the process of transportation and disposal. I am also enclosing a complete plan of garbage collection, segregate and scientific disposal of garbage collected alongwith.

Yours faithfully,

Signature of the Authorized Signatory  
Name & Designation