

CONTENT

Sr. No.	Particulars	Page No.
1.	Admission Process	2
2.	Introduction	3
3.	Philosophy of the College	3
4.	Vision, Mission, Motto	4
5.	Core values	5
6.	Objectives	5
7.	Details about the Course of Study: B. Sc Nursing (04 years) Programme	6
	A. Admission requirements	6
	B. Course curriculum and University Examination Scheme	8
	C. Entrance Examination (Procedure for selection of candidate)	10
	D. Scheme of Entrance Examination	11
8.	Facilities of the College	16
9.	Rules and regulations of College and Hostel	18-20
10.	Admission Procedure	23
11.	Instructions for Joining the course	24
12.	Allocation of Seats for Admission	25
13.	Annexure	27-30

1. ADMISSION PROCESS

Fees for Application form and Prospectus

Application form and Prospectus for B. Sc Nursing : Rs. 500/- for General/OBC and
: Rs. 300/- for SC/ST Categories

Mode of fees payment : ONLINE ONLY

Prospectus available online from www.daman.nic.in : 28/07/2018

Last date for receipt of online application : 18/08/2018

Date and time of Entrance Examination :

**B.Sc. Nursing :26/08/2018 (Sunday) from 2.00pm to 4.00pm
(students must report to examination centre at
12.00pm for biometric attendance)**

Examination Centers : Daman, Diu, Dadra and Nagar Haveli, Surat and Vapi.

Expected time of declaration of Marks : Marks obtained in the entrance examination can be viewed by the candidates in the computer at the end of the computer based entrance examination. Marks scored in the entrance examination will also be displayed within 24 hours on the website.
www.daman.nic.in

**Expected time of declaration of Merit list: within 03 days of the Entrance Examination
at Website www.daman.nic.in**

1st counseling : 01/09/2018

2nd counseling if any : 06/09/2018

3rd Counseling if any : 08/09/2018

Classes start from : Second week of September 2018

Help desk Support

Telephone numbers: 0260-2255333

E-mail address: govtcollegeofnursingdaman@gmail.com

Telephonic and E mail support will be available between 9am to 5pm on all 6 days till the completion of the examination.

2. INTRODUCTION

Government Hospital, Marwad, Daman was started in the year 1952. It is a 170 bedded multi specialty hospital which caters the health needs of population in Daman and surrounding areas of Gujarat. The Directorate of Medical and Health Services took the initiative of starting a College of Nursing at Daman with Basic B.Sc Nursing programme in the year 2017 with an annual intake of 50 students.

The B.Sc Nursing programme is based on sound educational principles which make provision for continued development of the student as an individual, a citizen and a professional nurse. The college aims at providing desirable behavioral changes in the students which are brought about by meaningful experiences within a climate of mutual respect and understanding. The course in the physical and biological sciences helps them to understand the scientific principles of nursing. The study of social and behavioral sciences help them to understand their clients with varied socio-economic and cultural background.

3. PHILOSOPHY OF COLLEGE OF NURSING

We believe that Nursing Curriculum should be planned according to the health needs of the society to meet the health care challenges by fulfilling educational needs of students for their all round growth and development.

The College also believes that **“EVERY POOR DESERVES THE BEST”**. All health care consumers should be treated with respect, dignity and compassion.

The Nursing College faculty believes that learning is self active and is a lifelong continuous process. Both learners and teachers are responsible for collaborative process of teaching and learning. Students are responsible for engaging in learning activities while faculty is accountable for providing suitable opportunities. The college believes that students must be actively involved in the learning process to acquire clinical proficiency and trained to perform various professional roles.

Faculty believes in developing caring relationship with students that promote personal, academic and professional growth. Faculty of this college believes to accept and attend every student as a basic learner, recognizing her potential and treat her accordingly.

Nursing college believes that, on completion of the course students will be able to function as a competent and democratic nursing leader to meet changing health needs of the society and contribute towards the progress of the nursing profession.

4.1 VISION

To recognize ourselves in the leadership position among the best nursing institutions, as a centre for excellence in nursing education, training, practice and research to meet the challenges pertaining to the human health.

4.2 MISSION

To create a suitable and massive infrastructure to meet the demands and march ahead providing excellent nursing education, adopting new developments into the profession and promote research into nursing practice by following whole heartedly the principles of our mentor 'Ever living Nightingale' in transforming knowledge into practice, through the most cost effective methods to achieve National Health Goals .

4.3 OUR MOTTO

“Service with Humanity”

5. CORE VALUES

Autonomy:

Autonomy is about power and control over nursing practice. Greater autonomy for nurses improves patient care, patient satisfaction and elevates the status of the profession.

Accountability:

Accountability is an inherent confidence as a professional that allows a nurse to take pride in being transparent about the way he or she has carried out their practice. Nurses are personally accountable for their actions and therefore place the emphasis on the development and demonstration of competence in practice.

Compassion:

Compassion refers to being close to patients and seeing their situation as more than a medical scenario and routine procedure. In nursing, it is the fundamental element of nursing care and reflects the strength of the profession.

Discipline:

Discipline is course of action leading to a greater goal than the satisfaction of the immediate. Discipline in nursing helps in imparting systematic and standardized care and to develop

sense of honor leading to self actualization and self esteem.

Diversity:

Diversity is being aware of similarities and differences among the diverse client- care populations in the areas of health and illness. In nursing practice, it is imperative that nurses understand concepts such as culture and multiculturalism and their influence on health and health perceptions, while providing healthcare for the individual as well as the community.

Human Dignity:

Human dignity is respect for the inherent worth and uniqueness of individuals and populations. In nursing practice, concern for human dignity is reflected when the nurse values and respects all patients, colleagues and other health team members.

Integrity:

Integrity is an understanding and knowing oneself entirely and completely (physically, mentally, spiritually and emotionally). Nursing professionals need to know and relate to others in a holistic manner; which will serve as the basis for providing quality nursing care by being respectful, honest, ethical and morally justified.

6.1 OBJECTIVES OF B. Sc. NURSING(Adapted from Indian Nursing Council) On completion of

the four year B.Sc. Nursing program the graduate will be able to:

- a. Apply knowledge from physical, biological, and behavioral sciences, medicine including alternative systems and providing nursing care to individuals, families and communities.
- b. Demonstrate understanding of life style and other factors, which affect health of individuals and groups.
- c. Provide nursing care based on steps of nursing process in collaboration with the individuals and groups.
- d. Demonstrate critical thinking skill in making decisions in all situations in order to provide quality care.
- e. Utilize the latest trends and technology in providing health care.
- f. Provide promotive, preventive and restorative health services in line with the national health policies and programmes.

- g Practice within the framework of code of ethics and professional conduct and acceptable standards of practice within the legal boundaries.
- h Communicate effectively with individuals, groups, and members of the health team in order to promote effective interpersonal relationships and teamwork.
- i Demonstrate skills in teaching to individuals and groups in clinical/community health settings.
- j Participate effectively as members of the health team in health care delivery system.
- k Demonstrate leadership and managerial skills in clinical/community health settings.
- l Conduct need based research studies in various settings and utilize the research findings to improve the quality of care.
- m Demonstrate awareness, interest and contribute towards advancement of self and of the profession

7. DETAILS ABOUT THE COURSE OF STUDY:

- 1. Basic B. Sc. Nursing: (04) Four years Degree Course

7.1 Basic B. Sc. Nursing:

7.1. A. ADMISSION REQUIREMENTS

- a. The minimum age for admission shall be 17 years on or before 31st December of the year of admission and maximum age 35 years, as on 31st December of the year of admission.
- b. Minimum educational requirements shall be the passing of Senior School Certificate Examination (10+2), Pre-degree Examination (10+2) OR an equivalent with 12 years

schooling from a recognized board or university with science (Physics, Chemistry and Biology) and English.

- c. Candidate should have passed in the subjects of PCB and English individually and must have obtained a minimum of 45% marks taken together in PCB at the qualifying examination, i.e., 10+2. Candidates belonging to SC/ST or other backward classes, the marks obtained in PCB should be 40%.
- d. Candidate should pass the entrance examination conducted by the institution. The eligibility criteria for passing the entrance examination will be 50th percentile for general and OBC and 40th percentile for SC and ST candidates. (If suitable candidates are not available percentile for the entrance examination can be relaxed.)**
- e. Minimum cut off percentage for entrance examination will be 35% for General/OBC candidates and 30% for SC/ST candidates.**
- f. Candidates with 40 % -50% of lower extremity disability are eligible to apply.
- g. Only Female candidates are eligible.
- h. Candidate shall be medically fit. (All candidates who are reporting for counseling are required to submit **Certificate of Medical Fitness** from Registered Medical Practitioner.)
- i. Implementation of changes with regard to admission process/selection criteria etc. will be incorporated as per INC and University notification issued from time to time.

7.1.B. BASIC B.Sc. NURSING COURSE CURRICULUM AND SCHEME OF EXAMINATION (as per INC)

FIRST YEAR							
Course of Instruction					Assessment (Exams)		
Sr. No.	Subject	Theory (in hrs) (class & Lab)	Practical (in hrs) (clinical)	Other s(in hrs)	Internal	Exter nal	Total
1	Anatomy & Physiology	60 +60		100	25	75	100
2	Nutrition & Biochemistry	60+30			25	75	100
3	Nursing Foundation	265+200	450		25	75	100
4	Psychology	60			25	75	100
5	Microbiology	60			25	75	100
6	English	60			25	75	100
7	Introduction to Computer #	45			25	75	100
8	Hindi/ Regional language (opt.)	30					
Practical							
1	Nursing Foundation				100	100	200
	Total Hours: 1480 hrs	930	450	100			900
SECOND YEAR							
1	Sociology	60		85	25	75	100
2	Medical Surgical Nursing -I	210	720		25	75	100
3	Pharmacology, Pathology & Genetics	45+30+15			25	75	100
4	Community Health Nursing -I	90	135		25	75	100
5	Communication and Education Technology	60+30			25	75	100
Practical							
1	Medical Surgical Nursing-I				100	100	200
	Total Hours : 1480 Hrs	540	855	85			700

THIRD YEAR							
1	Medical Surgical Nursing -II	120	270	100	25	75	100
2	Child Health Nursing	90	270		25	75	100
3	Mental Health Nursing	90	270		25	75	100
4	Nursing Research and Statistics	45	45		25	75	100
Practicals							
1	Medical Surgical Nursing -II				50	50	100
2	Child Health Nursing				50	50	100
3	Mental Health Nursing				50	50	100
	Total Hours : 1300 Hrs	345	855	100			700
FOURTH YEAR							
1	Midwifery and Obstetrical Nursing	90	180		25	75	100
2	Community Health Nursing - II	90	135		25	75	100
3	Management of Nursing Services & Education	60+30			25	75	100
Internship (Integrated practice)							
	Midwifery and Obstetrical Nursing		420				
	Community Health Nursing		195				
	Medical surgical nursing		430				
	Child Health nursing		145				
	Mental Health nursing		95				
Practicals							
1.	Midwifery and Obstetrical Nursing				50	50	100
2.	Community Health Nursing				50	50	100
	Total Hours :1870 Hrs	270	1600	85			600

College level examination

*Project work to be carried out during Third year.

N.B.:

1. Internship means 8 hours of integrated clinical duties in which 2 weeks of evening and night duties are included. Internship will be in Government Hospital Marwad, Daman.
2. Internship would be carried out as 8 hours per day @ 48 hours per week.
3. Students during internship will be supervised by nursing teachers
4. Fourth year final examination will be held only after completing internship.
5. Anatomy & Physiology – Question paper will consist of Section-A Anatomy of 37 Marks and Section-B Physiology should be of 38 marks.
6. Nutrition & Biochemistry Question paper will consist of Section –A Nutrition of 45 Marks and Section –B of Biochemistry of 30 Marks.

7. Pharmacology, Genetics, Pathology: Section –A of Pharmacology with 38 Marks, Section –B of Pathology of 25 and Genetics with 12 Marks.
8. Nursing Research & Statistics – Nursing research should be of 50 marks and statistics of 25 Marks.
9. Minimum pass marks shall be 40% for English only.
10. Theory and practical Exam for Introduction to computer to be conducted as college exam and marks to be send to the University for Inclusion in the marks sheet.
11. Minimum Pass marks shall be 50% in each of the theory and practical paper separately.
12. A candidate has to pass in internal and external examination separately in each of the paper in the entire Nursing program.
13. A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing university examination.
14. A candidate must have 100% attendance in each of the practical areas before the award of degree.
15. A candidate has to pass in theory and practical exam separately in each of the paper.
16. If a candidate fails in either theory or practical paper she has to reappear for both the papers (Theory and practical)
17. Examination and declaration of result would be within the academic year.
The maximum period to complete the course successfully should not exceed 8 years.
18. One internal and one external examiner should jointly conduct practical examination for each student.

7.1. C. ENTRANCE EXAMINATION (PROCEDURE FOR SELECTION OF CANDIDATES):-

1. The seats will be filled strictly based on the merit list on the basis of marks secured in the entrance examination.
2. The entrance examination will be computer based, held at specified centers of:
Daman, Diu, Dadra and Nagar Haveli, Surat and Vapi.
3. The Entrance Examination will be in English language only.
4. List of the candidates and their entrance examination centers will be displayed on the (www.daman.nic.in) website five days prior to the scheduled date of entrance examination.
5. Admit Card for the entrance examination can be downloaded from the website five days before the scheduled date of entrance examination by using login id and password.

6. No assistance will be given to the candidates on the day of entrance examination.
7. Students who do not know how to write computer based entrance examination / students who wants to practice computer based entrance examination may take up a mock test of the entrance examination which will be available in the web site www.daman.nic.in. The students need to use their login id and password for writing mock test.
8. In case of two or more candidates belonging to the same category obtaining equal marks in the entrance examination, their merit will be determined in order of preference as under.
 - i. Candidate obtaining higher percentage of marks (aggregate) in the 10+2 or equivalent examinations.
 - ii. Candidates obtaining higher marks in the subjects Physics, Chemistry, Biology (PCB) of 10 +2 standard or equivalent examinations shall be placed higher for merit.
 - iii. Candidates obtaining higher marks in the subject Biology of 10+2 or equivalent examinations.
 - iv. Candidate older in age.

7.1.D. SCHEME OF ENTRANCE EXAMINATION

- (a) The Scheme of Entrance Examination is as under: One paper of two (02) hours duration and consisting of five parts containing objective type (Multiple Choice) questions in the following subjects.

Part	Subject	Marks
A	Physics	20
B	Chemistry	20
C	Biology	20
D	General Knowledge	20
E	English	20
TOTAL		100

- (b). The general standards of entrance examination will be based on 11th (40% of questions) and 12th (60% of questions) class under the 10+2 scheme or an equivalent examination of an Indian Board/University.

IMPORTANT INSTRUCTIONS FOR FILLING THE COMPUTER BASED APPLICATION FORM AND APPEARING THE ENTRANCE EXAMINATION:-

- Before applying, candidates are advised to go through the admission instructions given therein the website www.daman.nic.in carefully and then fill the application form and upload the required documents mentioned in the application form.
- Applications will be accepted **only through online mode**. The last date for receiving on line application will be **18/08/2018**
- Candidates may call the helpline number 0260- 2255333(9am to 5pm) for any queries related to the filling of application form.

DOCUMENTS REQUIRED FOR FILLING THE COMPUTER BASED APPLICATION (SCANNED COPIES FOR UPLOADING ALONG WITH THE APPLICATION)

- a. Matriculation mark sheet and Passing Certificate of high school including the page which mentions the date of birth
- b. Mark sheet and passing certificate of (10+2)/Intermediate/ICSC/ Pre degree examination (10+2) or an equivalent 12 years schooling from a recognized board or university
- c. Recent color passport size photograph
- d. Signature of the candidate
- e. Caste certificate
- f. Recent Non creamy layer certificate for OBC candidate
- g. Domicile certificate for Daman & Diu candidates
- h. Disability certificate for physically handicapped candidates

Last date of receipt of applications: 18/08/2018

- If a candidate is found to have furnished false information or certificate etc. or to have concealed some information in her application, her candidature for examination / admission will be cancelled.
- Incomplete or unsigned applications will be summarily rejected.

- Institute will not be responsible for any delay in the online applications. Therefore candidates are advised to submit their application well in time instead of waiting for the last date.
- Incomplete applications will not be entertained and no correspondence will be made in this regard.
- The candidates belonging to Scheduled Castes/Tribes/OBC are required to furnish a valid certificate from the Mamlatdar. **(Need to be uploaded along with computer based application)**
- **No request for a change in category (General, SC, ST, and OBC) applied for is entertained after the submission of the online application.**
- No TA/ DA will be paid for attending the Entrance examination / Interview / Counseling.
- If ineligibility of a candidate is detected at any stage, her candidature for admission will be cancelled.
- The candidates should report at the examination centre **02 hours** before the commencement of examination for biometric attendance.
- No candidate should carry any textual material, printed or written, bits of papers or any other material except the admit card (without envelope) inside the examination center. If a candidate is found to be copying / conversing with other candidates, to have in her possession papers, notes or books she will be disqualified from taking that examination and the next one or two such examinations according to the nature of offence.
- Candidate should not bring cell phones, pagers, calculators, digital diaries or any electronic gadgets. These are strictly prohibited inside the examination center.
- The candidate must not obtain or give or attempt to obtain or to give irregular assistance to any kind during the examination.
- Any attempt to note down questions during the examination will be viewed very seriously and invite severe punishment.
- Result of the entrance examination shall be available at institute's website
- Rules are subjected to change in accordance with decision of the institute and INC notifications taken from time to time.
- Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Daman Civil court.

7.4 COUNSELING AND ADMISSION DETAILS:

- Counselling for admission to BSc Nursing will be done at Government College of Nursing, Daman**
- List of candidates for the first, second and third counseling will be displayed on institution website www.daman.nic.in and Government College of Nursing, Daman notice board.**
- If the candidates fail to report for counseling on the given date, the admission stands cancelled. No further communication in this regard will be entertained.**
- Each candidate is responsible to see the selection list put up on the college notice board or institution website www.daman.nic.in as per the date listed below.**
- The first counseling will be held on: 01/09/2018**

Parents and selected candidates will report to the office of Government College of Nursing, Daman, at **9.00 am** on the day of counseling.

The candidate has to appear with all the original documents at the time of counseling those who are not able to submit/ bring original documents during counseling their provisional admission stands cancel.

Waiting List

The candidates on the waiting list if selected based on the availability of vacant seats will attend the counseling in the college office on the date and time mentioned. The seats, if available, shall be offered to the candidates on merit.

The list of candidates for the second counselling from the waiting list will be displayed on institution web site www.daman.nic.in and notice board on 04/09/2018

- Second Counseling for vacant seats (if any) will held on 06/09/2018**

The list of candidates for the third counselling (if any) from the waiting list will be displayed on institution web site www.daman.nic.in and notice board on 07/09/2018

- Third counseling if any will be held on 08/09/2018**
- Classes will be commencing in the Second week of September 2018**

Admission

Candidates would be admitted on the day of counselling. The selected candidates need to pay the fees and submit their original documents on the day of counselling itself,

failing which her selection will be treated as cancelled and seat will be offered to the next candidates on the merit/waiting list.

- **Members of Counseling Committee: Principal GCON, Daman, Vice Principal SVBCON, Silvassa, Vice Principal GCON, Daman, Associate Professor SVBCON, Silvassa, Assistant Professor GCON, Daman, Superintendent (Establishment) DMHS, Daman, Tutor GCON, Daman.**

□ **Tutors Joining Time**

Selected candidates must join their respective course on the said date(s) of counselling. No extension in joining shall be granted. **The selection of those candidates who fail to join by the stipulated date shall automatically stand cancelled and no correspondence shall be entertained.** The institute takes no responsibility of intimating for cancellation of seats.

Last date for any vacant seat admission is 30th October 2018 till 05.00 pm. No admissions will be made after 30th October 2018 evening if the seats remain vacant.

□ **Medical Examination**

Medical fitness will be pre-condition for admission for all candidates. The candidates will be also medically examined by a Medical Board, constituted by the Institute to determine their medical fitness. (Annexure)

- **Candidates with 40% -50% of lower extremity disability need to upload the disability certificate along with the application form.**

- i. The disability certificate should be produced by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals / Institutions.
- ii. The candidate should also appear before a Medical Board of Government Hospital, Marwad, Daman and obtain a valid Disability Certificate prior to admission.
- iii. The suitability of the candidate against her disability will be assessed against the patient safety norms for due certification by the Medical Board.
- iv. The decision of the Medical Board of Government Hospital, Marwad, Daman is final in this regard.

7.4. A FEES AND OTHER DUES (PER ANNUM) FOR BASIC B. Sc. NURSING:

S. No.	Detail of fees	Basic B. Sc. Nursing			
		I Yr	II Yr	III Yr	IV Yr
1	Tuition Fee	1000	1000	1000	1000
2	Security / caution money (interest free refundable after successful training)	1000	-	-	-
3	Registration Fee (only at the time of admission)	500	-	-	-
4	Examination Fee (per annum)	AS PER UNIVERSITY			
*HOSTEL CHARGES (Subject to Change) :-					
5	Hostel Rent (per annum) per head	NIL	NIL	NIL	NIL
6	Hostel Security (interest free, refundable after successful training , provided no any damage has been made to hostel)	1000			
7	Hostel Fund on admission (one times)	1000			
8	University Fee	AS PER UNIVERSITY			
9	Students Nurses Association Fund	1200	1200	1200	1200
10	Mess Fees/Month (Subject To Change)	2500	2500	2500	2500
11	Other Fees	(Time To Time as per INC, GNC, University & UT Administration Rules)			
	TOTAL Excluding Mess Fee	5700	2200	2200	2200

***Benefit of Scholarship (Saraswati Vidya Yojna) can be given to candidate as per their eligibility.**

*** HOSTEL ACCOMMODATION IS COMPULSORY FOR ALL THE STUDENTS.**

8. FACILITIES OF THE COLLEGE

8.1. Government College of Nursing, Daman

College has its own building within the campus of Government Hospital, Marwad and is associated with 170 bedded Government Hospital, Marwad, Daman 45 bedded Community Health Center at Moti Daman and 30 bedded Primary Health Center at Kachigam and two Primary Health Centers at Dhabel and Bhimpur, to enable the nursing students to acquire knowledge through clinical experience.

8.2 Ragging free environment

- ❖ As per the **University Grants Commission Act, 1956, Ragging is strictly prohibited inside the campus** and Anti Ragging Affidavit (Annexure -2) will be taken once admission is confirmed.

8.3 Library

- ❖ Well furnished spacious library with adequate number of books and journals with all the modern facilities including E- learning is available for the students within the campus.

8.4 Hostel

- ❖ Well furnished hostel and mess facilities are provided for the students within the campus.
- ❖ Students are to abide by hostel rules and regulations otherwise they shall be expelled from the hostel and debarred for re-entry in the hostel.
- ❖ Application form for admission to hostel and Rules & Regulations governing stay in hostel can be obtained from the college office on payment of Rs.10/-

8.5 Uniform

- ❖ A distinct dress code for the students of all courses, with a sole objective to instill a sense of uniformity and also to inculcate the culture and values in them.

8.6 Cafeteria

- ❖ There is a cafeteria that serves healthy, wholesome and hygienically prepared foods.

8.7 Medicare & Dental Care (Student Health)

- ❖ Extend free services of Medicare and Dental Care to the students. Provision of highly specialized facilities like C.T scan also available round the clock inside the hospital and are provided to the students in an extremely subsidized rates.

8.8 Sports and fitness facilities

- ❖ For all round development of the students liberal arrangements have been made for indoor and outdoor games and sports facilities so as to provide them with ample competitive and recreational opportunities.
- ❖ To facilitate sports activities, play ground is available for volley ball, badminton and cricket etc. Apart from these, multipurpose ultra modern gymnasiums, yoga and fitness centre is also arranged with the support from the physical trainer.
- ❖ It provides them ample opportunities for recreations and extracurricular activities after the study hour.
- ❖ Students are permitted for participating in various sports events at the institutional, inter collegiate or inter university, state or national level.

8.9 Counseling and Guidance

- ❖ Counseling for a better adjustment to life is provided by the expert counselors and teachers which helps the students to solve the problems arising out of academic and non- academic challenges. Career counseling services are arranged to assist students on a vast spectrum of subjects relating to career planning, employment prospects, career choices and job search.
- ❖ Counseling is also provided to help the students in maintaining a healthy mind and cordial relationship among themselves. Services of trained and experienced clinical psychologists are made available to any student who needs guidance at any time.

8.10 Security services

- ❖ The college engages 24x7 high –end security service for the safety and security of students.

8.11 Stipend/ Scholarships

- ❖ Monthly stipend and scholarships during the course for eligible B. Sc. Nursing candidates are provided by the management (As per the protocol)

8.12 Banking Services

- ❖ In order to facilitate quick and easy transactions, especially for outstation students, stipend services will be made available through nationalized bank located nearby the college.

8.13.Memberships

- ❖ The students join as members of the Student Nurses Association and after completion of course, can join as a Life Member of Trained Nurses Association, and register their names in the Gujarat Nursing Council and various other organizations in the medical field

8.14.Campus Placement:

- ❖ The students here are assured of 100% campus selection.

RULES AND REGULATIONS TO BE OBSERVED IN THE COLLEGE & HOSTEL

College of Nursing prepares its graduates to become exemplary citizens by adhering to code of ethics and professional conduct at all times in fulfilling personal and professional obligations.

1. Every student admitted to the Basic B.Sc. Nursing course shall have to follow rules and regulations of the Nursing College.
2. Students are responsible to the Principal for their behavior, both in and outside the campus.

3. All decisions taken by the management are final.
4. Students must assemble in the college campus for the prayer sharp at 7.45 am every day.
5. Students are required to be regular and punctual for the class. Students are expected to be in the class at least 5 minutes before the commencement of the period.
6. Students should maintain perfect order and strict silence inside the lecture hall.
7. Movement outside the class room in between lectures should be minimum and for valid reasons only.
8. Loitering around the corridors during classes and attending other classes are not allowed.
9. Students should maintain silence in the class, library, reading room and in the corridors. Students should make every effort to take care of the college and hospital property and help in maintaining the same. They should not write on the black board, scribble on tables, chairs, walls etc.
10. Students are not allowed to come directly in the Principal's office. They can meet Principal only with the permission of the class coordinator.
11. If the students have any problem, they should inform the class representative and the class representative will intimate it to the class coordinators. If the problem is not solved at the class coordinator's level, then the class coordinator will present it to the Principal. No students should by-pass the above mentioned channels. Exceptions are allowed only if the problem is utmost urgent/serious.
12. A student nurse is not allowed to receive gift or gratuity of any sort at any time from the patients of the hospital or their relatives.
13. Students are required to maintain ethical and professional standards in behavior both inside and outside the college, hospital, hostel and community premises.
14. Each student is responsible for the proper handling and safe custody of any apparatus or equipment that she may be using in different nursing labs. Misuse or negligence will result in replacement of the particular item by the candidate. Any willful damage done to the property of the college or hospital will be treated as breach of discipline.
15. Students are not allowed to paste notices within the institutions without prior written permission from the Office of the Principal.
16. Students are forbidden to communicate with any person outside the authority without permission from the Office of the Principal.
17. Any student who damages the reputation of the college in any way is liable to be expelled. If any student discontinues the course, she shall clear all dues before leaving the college. If she fails to pay, her original certificates will be retained and will be returned once the dues are cleared by the student.

18. Violating the rules of college / Hostel will be dealt with seriously by the college authorities and if necessary dismissal from the college may be considered depending upon the seriousness of the violation.
19. The college provides transport facilities for students field work but whenever this is not feasible, the student will have to use public transport at her own expenses.
20. When students are posted outside Daman for field experience / field work, expenses shall be borne by the students.
21. Rules are subject to change from time to time.

DRESS CODE:

The students are expected to attend college well dressed on all working days

1. Gray color Pants and light green color Shirt with Black shoes in clinical and Red & Cream color churidar with dupatta with Black shoes in college, hair must be put up neatly.
2. Students are required to wear full uniform during college and hospital. Jewels, ear rings, painted fingernails, threads and bracelets on hands etc. are not allowed. Students must be neat and tidy at all times.
3. Students are required to carry their identity cards during college hours, clinical and whenever they are going out and must be produced whenever it is asked by the concerned authority
4. Students are encouraged to wear simple and decent dress suitable for an academic environment during the co - curricular activities

ATTENDANCE REQUIREMENTS:

1. Regular and punctual attendance in all class activities like lectures, demonstrations, practical, clinical teaching, tutorials, tests etc. is compulsory. Regular college time is
2. 8.00 am – 4.00 pm. Students should participate in all college activities like clinical meetings, conferences, guest lectures, seminars as well as sports and cultural activities etc.
3. A candidate must have minimum of 80% attendance in theory and practical, in each subject for appearing in examination.
4. A candidate must have 100% attendance in each of the practical areas before the award of degree.
5. As per the University, INC and GNC regulations, no student shall be allowed to appear in the annual examination of the concerned subject if her theory and practical attendance is less than 80% of the total sessions.

6. In case of illness or leave, permission shall have to be obtained by writing a letter & forwarded by the class coordinator to the principal.
7. The students should not be absent / take leave without prior permission from the Principal. Any unauthorized absence will be viewed seriously and liable for punishment.
8. If the student is absent for continuous period of five days, the information regarding the leave will be intimated to the guardians/ parents.
9. If the student is unable to return on time after vacation due to illness, it is mandatory to submit the Medical Fitness Certificate.
10. If a student is in need to leave the college or hospital in the middle of a day, for any emergency, she should get sanction from the class coordinator and a letter to that effect must be produced from the parent or guardian.

9.4 ACADEMIC STANDARDS

1. Students should attend all tests and show good academic progress.
2. Regularity in writing tests and satisfactory performance of students in tests are essential for permitting the students to appear for the university examination at the end of the academic year.
3. Besides the curricular activities, the students are expected to participate in all extracurricular activities such as sports and cultural programmers.

9.5 DISCIPLINE OF THE STUDENTS

1. Identity Card is mandatory during College and Clinical timings.
2. Rules and regulation in relation to students discipline will be enforced effectively to maintain discipline and to keep up the decorum of the College.
3. Students should abide by the rules and regulations of the College and hostel strictly.
4. Ragging or any other form of indiscipline will invite strict disciplinary action from the management.
5. The use of mobile phones in college, hostel and hospital is strictly prohibited.
6. For any kind of misbehavior by a student or group of students with staff or creating disturbances in classroom / college / hostel premises, strict disciplinary action will be taken. A student expelled on disciplinary grounds will not be readmitted to this college.
7. If any student found in use of liquor or narcotics on hospital duty or in institute premises, she will be suspended from the institute for a specific period or be expelled from the institution.
8. Possession of weapons, explosive and other objectionable material in institute/hostel will result in being expelled from the institution.

9. Breakage of the articles in the laboratory will be replaced by the student if it is due to her negligence.
10. Taking active part in politics will result in being expelled from the institution.
11. Student reporting for hospital duty or entering the institute premises in a scruffy appearance is liable for punishment.
12. Ragging is an offense and is strictly prohibited in the college / hostel premises. Any student/students involved in such activities will be immediately expelled from the institution. Both junior and senior students are required to maintain cordial relationship with each other and a disciplined atmosphere in the college campus.
13. Membership in the Student Nurses' Association is compulsory.
14. Students shall be answerable for bringing any friends/colleagues/relatives etc. to the college during regular classes, functions etc. without the permission of the concerned authorities.

9.6 HOSTEL RULES

1. Students attendance will be taken regularly along with breakfast (7:00 am), dinner (8:00 pm) and before going to bed (10:00 pm) by the warden.
2. Students are not allowed to use any personal electrical appliances in the hostel.
3. Students are not allowed to use mobile phones/laptops in the hostel/ college premises.
4. Students are allowed to use office phone/hostel phone in case of emergency with the permission of the Class coordinator or Warden.
5. Students are not allowed to keep extra money or valuable items in the hostel. Management is not responsible for its loss.
6. Without prior information, the authorities have right to search hostel or students personal belongings at any time to maintain discipline and decorum.
7. Lights and fans are to be switched off, when not in use and all lights should be switched off by 11 pm.
8. No outside food/ individual celebrations are permitted inside the hostel.
9. Wastage of food is not allowed in the hostel. Food should not be taken inside the living room.
10. Students are not allowed to carry personal utensils/ Hostel Mess utensils inside/ outside the hostel mess hall.
11. The students must keep her room and surroundings neat and clean.
12. Relatives or parents are not allowed to enter the living rooms of the hostel.
13. List of relatives or visitors with photographs (who will visit the student during the

- Training period) has to be submitted duly signed by the parents / guardian.
14. No Visitors are allowed to visit the students on college/week days until and unless there is a genuine emergency except on the days permitted for out-pass by the management, failing which leads to cancellation of out pass.
 15. Students are allowed to go out of the campus only on permitted days.
 16. Students are sent home, only with the parents/guardians (whose photograph is submitted with authorized visitor form) twice in a month after filling the out pass which is duly signed by the class coordinator and principal.
 17. Night out-pass for students will be permitted on alternate Saturdays from 5.00 pm till Sunday 4.00 pm, and out-pass days will be finalized by the management.
 18. Extra leave will not be granted to any student until and unless there is a genuine emergency. The permission has to obtain from class coordinator and principal.
 19. Students are allowed to Watch TV daily for English news from 5:30 to 6:30pm & on Saturday from 8.00 pm- 10.30 pm and on Sunday from 7.00 am to 10.30am.
 20. The study hours will be from 6:30 pm to 10:00 pm (with break of 30 min for dinner) every day.
 21. Students should bring the following articles at the time of joining:
 - i. Blanket/Quilt
 - ii. Bed sheets
 - iii. Pillow with pillow cover
 - iv. Plastic bucket with mug
 - v. Stationary items
 - vi. Wrist watch with a second hand
 - vii. Gray Color full sleeves sweater.
 - viii. Rubber slipper
 - ix. Umbrella.
 22. Any damage to the Hostel property will be compensated by the student herself.
 23. In case of any in-disciplinary act/ragging by the student in the hostel/college, she may be asked to vacate the hostel immediately/suspended/dismissed from the college depending upon the nature of the incident.
 24. Any type of hard drinks and drugs are strictly prohibited inside the campus. Intake of if any is a punishable offense.
 25. The management has the right to revise rules & regulations from time to time.

10 ADMISSION PROCEDURE

- Before applying, candidates are advised to go through the admission instructions given therein carefully and then fill the application form computer based and upload the required documents mentioned in the application form.

Last date of receipt of online applications: 18/08/2018

- Applications will be accepted only through computer based mode. The last date for receiving computer based application will be 18/08/2018
- Candidates may call on **0260- 2255333** for any queries related to filling of application form.
- Institute will not be responsible for any delay in the online applications. Therefore candidates are advised to submit their application well in time instead of waiting for the last date.
- Incomplete applications will not be entertained and no correspondence will be made in this regard.
- The candidates belonging to Scheduled Castes/Tribes/OBC are required to furnish a valid certificate from the Mamlatdar which need to be uploaded along with computer based application)
- **No request for a change in category (General, SC, ST, and OBC) applied for is entertained after the submission of online application.**
- Any attempt on the part of candidate to influence the management directly or indirectly will be treated as unfair means and candidate will be disqualified.
- The decision of the Secretary Health, UT of DD in the matter of selection of candidate(s) for the course shall be the final.
- In case of any dispute, the same shall be settled within the jurisdiction of Daman.
- No individual intimation will be sent to the non selected candidates.

11. INSTRUCTIONS FOR JOINING THE COURSE

1. The period of training is strictly full time and ordinarily continuous.
2. The admission is **provisional**, subject to **approval** by Veer Narmad South Gujarat University, Surat.
3. The selected candidates will have to submit the following Original **documents/ certificates** :-
 - i. Matriculation mark sheet and passing certificate of high school.
 - ii. Mark sheet and passing certificate of (10+2)/Intermediate/ICSC pre-degree

Examination (10+2)/ An equivalent with 12 years schooling from a recognized board or University.

- iii. Color Passport Size Photograph- 08
 - iv. Transfer certificate / School Leaving certificate
 - v. Migration Certificate for students who are not from Gujarat education board
 - vi. Caste Certificate
 - vii. Recent Non creamy layer certificate for OBC candidates (if applicable)
 - viii. Domicile Certificate
 - ix. Photo identity proof.
 - x. Medical Certificate (Annexure-1)
 - xi. Bank account details
4. The candidates as well as their parents at the time of admission of the students to the Institute will be required to furnish an undertaking in the form of an affidavit that the candidate will not indulge in any form of ragging and will not participate in any kind of misconduct with fellow students. (Annexure -2A & 2B)
5. The students and the parents also need to submit an undertaking that they will not indulge in any form of misconduct with teachers and other staff at college hostel and Hospital during their entire period and training. (Annexure -3)
6. The rules are subject to change in accordance with the decision of the institute from time to time.

12. ALLOCATION OF SEATS FOR BASIC B.Sc NURSING ADMISSION(As per Roster)

GOVERNMENT COLLEGE OF NURSING, DAMAN.

Courses	Regions	ST	SC	OBC	GENERAL	TOTAL
B.Sc Nursing (Total seats= 50)	DD	05	01	14	30	50

If sufficient number of candidates is not available to fill up the seats reserved for SC, the same seats will be filled-up by ST candidates. Similarly, if sufficient numbers of candidates are not available to fill-up the seats reserved for ST, the same seats would be filled-up by SC candidates. Thereafter, in case of non availability of suitable candidates of SC/ST, the same seats will be filled-up from merit list of General category. Similarly, if sufficient candidates are

not available to fill the seats reserved for OBC, then said seats will be filled in by merit list candidates from General category.

If available seats will not be filled by DD Candidates the preference will be given to All India Candidates.

ANNEXURE -1
Medical Fitness Certificate

It is certified that I have carefully examined Ms/Mrs. _____
Age _____ Daughter/ wife of _____ and
further certify that he/she has good physical and mental health and free from any disability
likely to interfere in his/her undergoing Basic B. Sc. Nursing Course. She has no abnormality
in the heart and lungs and history of mental disease or epileptic fits. Her major test results are
as under:-

A.	Height
B.	Weight
C.	Pulse
D.	B. P.
E.	Urine
F.	Blood-Hb
G.	Vision
H.	Ear Hearing and Discharge
I.	Chest
J.	Abdomen
K.	Menstruation
L.	Vaccination
M.	Congenital defects if any

Remarks by examining Medical Officer:

Medically fit / unfit

Place:

Signature of Medical Officer
(Stamp with designation)

Date:

(Medical Council Registration No.)
Only MBBS and above

ANNEXURE -2A
Anti Ragging Affidavit

AFFIDAVIT BY THE STUDENT

1. _____ (full name of student with admission/registration/enrolment number) D/o / W/o., Mr _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and cause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - i. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - ii. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ days of _____ month of _____ year.

Signature of the deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (Place) on this the _____ (Day) of _____ (Month) _____ (Year)

Signature of the deponent

Solemnly affirmed and signed in my presence on this the _____ (Day) of _____ (Month) _____ (Year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE -2B
Anti Ragging Affidavit

AFFIDAVIT BY PARENT / GUARDIAN

1. Mrs/Ms _____
2. *(full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/ enrolment number, having been admitted to (name of the Institution),* have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
3. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
4. I have also, in particular, perused clause 7 and cause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
5. I hereby solemnly aver and undertake that
 - I. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - II. My ward will not participate in or abet or propagate through any act of Commission or omission that may be constituted as ragging under clause 3 of the Regulations.
6. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
7. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ days of _____ month of _____ year.

Signature of the deponent

Name :

Address :

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____ on this the (day) _____ of (month) _____, (year)

Signature of the deponent

Solemnly affirmed and signed in my presence on this _____ (day) _____ of (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE-3

UNDERTAKING and DECLARATIONS by Candidate: (Need to be submitted during admission.)

1. *I hereby undertake, if I take admission I will follow the rules and regulations given by the college authority as long as I will be the student of the College of Nursing. I will not do anything which is against the rules and regulations as listed any where I will be designated to perform my duties.*
2. *I hereby declare that I have not been admitted to any Nursing School/College previously for Basic B. Sc. (N)*
3. *I hereby declare that I have not been debarred from appearing for any examination during my school/college period which is held by the Government or any Statutory Examination Authority in India.*
4. *I hereby declare that the Government College of Nursing, Daman will not be held responsible for any accident/injuries if occurred during the entire period of my Basic B. Sc. (N).*

Signature of the Father/Guardian/Husband

Signature of the Candidate

Place: _____

Date: _____

ANNEXURE-3

B. PARENTS/GUARDIAN'S UNDERTAKING (submit along with application form)

If my daughter / wife creates any problem or interfere to orderly governance of the institution or cause any indiscipline, we shall be held responsible for the same.

Place: _____ Date: _____

Signature of the Parents/ Guardian/ Husband