Attention is invited to this Department’s O.M. No. AB.14017/46/2010-Estt (RR) dated 31st December, 2010 vide which Guidelines on framing/amendment/relaxation of Recruitment Rules and Service Rules were issued.

2. In this context it has been decided that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. Thereafter, taking into account the comments so received, the proposal would be sent to DoPT, UPSC and Ministry of Law for finalisation.

4. All the Ministries/Departments are, therefore, requested to adhere to these instructions scrupulously. Proposal referred to this Department without following the aforesaid procedure, would not be entertained.

To

All Ministries/Departments of Government of India

Copy to:

1. The President’s Secretariat, New Delhi.
2. The Prime Minister’s Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Rajya Sabha Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi.
10. Establishment Officer and Secretary, ACC
11. All Officers and Sections in the Department of Personnel
12. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
13. All Staff Members of National Council (JCM)
14. All Staff Members of the Departmental Council (JCM),
15. Ministry of Personnel, PG and Pensions
16. Establishment (RR Division) (20 copies)
17. NIC for uploading on the Department’s website.
U. T. Administration of Daman & Diu
O/o. the Superintending Engineer,
Public Works Department,
Daman.

No.SE/PWD/DMN/RR/Senior Mechanic/2017-18  Dated :- 07/03/2018

NOTIFICATION

In exercise of the powers vested in him vide Government of India, Ministry of Home Affairs, New Delhi's Notification No. 3(4)65-GP dated 27.01.1965 and in supersession of earlier Notifications, the administrator, Daman & Diu and Dadra & Nagar Haveli is pleased to make the following rules regulating the method of recruitment to the post of Senior Mechanic (Permanent Workcharge Establishment) Group 'C' (Non-Gazetted, Non-Ministerial) in the Public Works Department in the Union Territory of Daman & Diu Administration namely:-

1. **Short Title and commencement:-**

   (i) These rules may be called the Administration of Daman & Diu Senior Mechanic (Permanent Workcharge Establishment) Group 'C' (Non-Gazetted, Non-Ministerial) posts Recruitment Rules, 2016.

   (ii) These shall apply to the posts specified in column-1 of the Schedule to these rules.

   (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. **Number of posts, Classification and Scale of Pay:-**

   The number of the post, classification of the said posts and the scales of pay attached thereto shall be as specified in column 2 to 4 of the schedule to these rules.

   Provided that, Administrator of Daman & Diu may vary the number of posts in column 2 of the said Schedule from time subject to exigencies of work.

3. **Method of recruitment, age limit, qualifications etc:-**

   The method of Recruitment to the said post, age limit qualification and other matters relating therewith shall be as specified in column 5 to 13 of the aforesaid Schedule.

4. **Disqualification:-**

   No person, (a) who has entered into or contracted a marriage with a person having a spouse living or, (b) who having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the service.

   Provided that the Administrator of Daman & Diu, May, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. **Power to relax:-**

   Where the Administrator is of the opinion that, it is necessary or expedient to do so, he may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving:-**

   Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Schedule castes and Scheduled Tribes, and the other special categories or persons in accordance with the orders issued by the central Government from time to time this regard.

   By order and in the name of the Administrator Of Daman & Diu and Dadra & Nagar Haveli

   (Gurpreet Singh)
   Deputy Secretary (Per), Daman.

   To,
   The Deputy Director (P&S), in-charge of Government Printing press, Daman with a request to publish the same in the official Gazette and supply 10 copies of the Gazette Notification to this Office.
Recruitment Rules for the post of Senior Mechanic (Permanent Workcharge Establishment) in the Public works Department, Daman & Diu.

<table>
<thead>
<tr>
<th>Name of Post</th>
<th>Number of Post</th>
<th>Classification</th>
<th>Pay Band and Grade Pay/ Pay scale</th>
<th>Whether Selection post or Non-Selection Post</th>
<th>Age limit for direct recruits</th>
<th>Educational and other qualification required for Direct Recruitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr. Mechanic (Permanent)</td>
<td>1</td>
<td>2</td>
<td>3 4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>10 – (2018)</td>
<td>Subject to variation dependent on workload</td>
<td>General Central Service Group 'C' (Non Gazetted, Non Ministerial)</td>
<td>Pay Matrix Level 4 ₹ 25500 - ₹ 81100/-</td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

Whether age & educational prescribed for direct recruits will apply in the case of promotes

<table>
<thead>
<tr>
<th>Whether age &amp; educational prescribed for direct recruits will apply in the case of promotes</th>
<th>Period of probation if any</th>
<th>Method of recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods</th>
<th>In case of recruitment by promotion /deputation/absorption grades form which promotion/Deputation /Absorption is to be made</th>
<th>If a Departmental Promotion Committee exists what is its composition</th>
<th>Circumstances in which UPSC is to be consulted in making recruitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>9</td>
<td>10 11</td>
<td>12</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>Not applicable</td>
<td>2 (two) Years</td>
<td>100% by direct recruitment</td>
<td>Senior Mechanic with five years' service on regular work charged basis</td>
<td>Group 'C' DPC</td>
<td>Not applicable</td>
</tr>
</tbody>
</table>

(Gurpreet Singh)
Deputy Secretary (Per)